



WELCOME GUIDE

Nestle Professional
Trenton Factory
Salaried Employees



- The purpose of this guide is to enhance your onboarding experience with Nestlé Professional. This is why we made sure to include all that you need to know in order to familiarize yourself with our company along with what to expect during your first day with us.

HISTORY



1972

- Original building erected
- Production of Stouffers frozen food



1992

- Stouffers transfers to US
- Nestle Integrated Menu System is launched



1994

- Trenton begins production of dry culinary products



1997

- Installation of Multi-purpose tray line and textured modified food line installed



2000

- Installation of rotary oven for improved food safety (ground beef cooking)



2009

- Installation of Robotic Palletizing, large blast freezer and frozen Rovema filler



2011

- \$20M expansion continues to support bulk milk and bulk sugar



2012

- Bulk Dry Manufacturing for 50 lb pre mixes and coatings installed



2013

- Installation of high speed ROVEMA filling line and 2 stage Cryovac and automated palletizing in frozen department



2014

- Trace Ingredient Production begins

YOUR FIRST DAY

Arriving on site

- Upon arrival to 1 Douglas Rd, Trenton Ontario, please park in visitor parking
- Please report to the guard house (beside visitor parking)
- After signing in with the guard, your manager will meet you at the main entrance

What to Bring

- Please bring a lunch (we have a cafeteria with limited vending, access to refrigerator, freezer, toaster, microwave)
- Please bring a travel cup for coffee and water (available on the cafeteria)
- Dress code is business casual. Closed toe shoes (steel toe if appropriate)
- Once you arrive for the day, we ask that you stay on site until you are done for the day.

WHAT TO EXPECT, YOUR FIRST:

DAY

- Upon arrival to 1 Douglas Rd, Trenton Ontario, please park in visitor parking
- Please report to the guard house (beside visitor parking)
- After signing in with the guard, your manager will meet you at the main entrance

WEEK

- You will have safety training and orientation on your first day
- You will be assigned online learning modules to become familiar with Nestle practices
- Your Manager will give you a tour of the office area and introduce you to department leaders and co workers
- A plant tour will be arranged during your first week if appropriate.



Supplements



Confectionary



Pizza



Pet Food



On-the-go



Coffee



COMPANY STORE

Open Wednesdays and Thursdays to our employees

HEALTH AND SAFETY

You will get general and job specific safety training.
At the core of all we do, we live by these 5 behaviours

The infographic is titled "5 SAFETY Behaviours I WILL LIVE BY" and "5 Comportements SÉCURITAIRES QUE J'ADOPTERAI". It features five circular icons, each with a corresponding English and French description of a safety behaviour. The behaviours are: 1. I WILL SPEAK UP / JE PARLERAI FRANCHEMENT (illustrated with people talking), 2. I WILL BE MINDFUL / JE SERAI ATTENTIF (illustrated with a worker in a factory), 3. I WILL GET INVOLVED / JE M'ENGAGERAI (illustrated with a worker in a hard hat), 4. I WILL FOLLOW RULES / JE SUIVRAI LES RÈGLES (illustrated with a man in a suit), and 5. I WILL CARE FOR THE ENVIRONMENT / JE RESPECTERAI L'ENVIRONNEMENT (illustrated with hands holding a globe). The Nestlé logo and slogan "Good Food, Good Life / Mieux manger. Mieux vivre." are located in the bottom right corner.

5 SAFETY Behaviours I WILL LIVE BY **5 Comportements SÉCURITAIRES QUE J'ADOPTERAI**

I WILL SPEAK UP
JE PARLERAI FRANCHEMENT

I WILL BE MINDFUL
JE SERAI ATTENTIF

I WILL GET INVOLVED
JE M'ENGAGERAI

I WILL FOLLOW RULES
JE SUIVRAI LES RÈGLES

I WILL CARE FOR THE ENVIRONMENT
JE RESPECTERAI L'ENVIRONNEMENT

 **Nestlé**
Good Food, Good Life
Mieux manger. Mieux vivre.

WE LIKE TO CELEBRATE

At Nestle Trenton, we love to celebrate. Here are just a few things we get excited about:

Milestones



Work Anniversary

Retirement



Employee Christmas Party

Kids Christmas Party



Family Day Movie

Holidays



New Product Launches

Meeting Business Goals



Achieving personal Targets



Achievements